

**DRAFT Minutes of a Parish Council Annual General Meeting Held at
Toft Hotel on 10 May 2011 at 1935**

Present: Mr McWilliams, (Chairman), Mr Stock (Vice Chairman), Mr Anderson, Mr Cork, County Councillor Martin Trollop-Bellew, District Councillor Mrs Ibis Channel, Mr Childs (Clerk) and 7 members of the public.

Apologies: Nil

Declarations of Acceptance of Office/Interests Register. New Acceptance Forms were duly signed and approved. No conflicts of interest were expressed on the agenda items.

Election of Chairman and Vice Chairman. It was unanimously agreed to elect Mr McWilliams as Chairman and Mr Stock as Vice Chairman for the forthcoming year.

Minutes of the last Meeting. The minutes of the last meeting on 23 February 2011 were accepted as a true copy.

Matters Arising. Nil.

Planning Applications.

Mrs Renner – Bridge House – The Clerk provided an update stating that Mrs Renner needed to contact the planning department to seek permission to retain one of the mobile homes for domestic use. A decision on the second home is still pending an enforcement action to remove it.

Mrs Wanstall – The Cottage, Toft – New Vehicular Access -With SKDC.

Mr Smith – Lound – Retention of Stable - With SKDC on review and next meeting will be on 31 May 11. Mrs Channel would confirm if members of the public could make new representations at the meeting. Action: Mrs Channel

Parish Property.

Jasmine Cottage. A letter from the Parish Council to the Tenant, signed-off by the previous Parish Council, was delivered on 9 May 11; the letter stated that the Tenant has forfeited any right to enter into a Tenancy Improvement Agreement, whereby he would be entitled to compensation from the Parish Council, should he vacate the premises in the near future. A proposal to amend the Agreement, whereby any future alterations to the property would require written approval by the Parish Council, was also detailed. This letter also stated that the Parish Council had agreed that the Clerk would start negotiations for a rent review to be effective in Feb 12. The Tenant has stated his intention to reply to the letter.

Playing Field. New swing seats have been purchased and installed. Damage to the playing field grass surface by rabbits is now a serious problem. The best method of eliminating the problem is being considered before repairs can be carried out to the mound.

Highways.

Toft. Progress on the walkway remains stalled and letters have been delivered to householders opposite the rear entrance to the Toft Hotel. The Highways Department have applied for a Land Search Order to clarify precise dimensions of ownership of land in this area. Back Lane repairs have been completed and seem successful. New “Village” signage and an additional bend sign are on order. It was agreed to request detailed costings for a new reactive sign in Toft on the A6121 (an estimate of £4500 was quoted). The Clerk would contact the Highways Department. In addition, Mr Stock would consider the best location for the sign with residents of Toft, and Mrs Channel would investigate possible grants from SKDC and LCC through Mr Trollop-Bellew. A request to trim the hedge on the junction of the A6121 and Back Lane would be submitted. Action: Clerk, Mr Stock, Mrs Channel

Manthorpe. New road markings have been painted on the main road.

Finance Summary.

Barclays Current Account	£1733.45
Barclays Savings Account	£8050.20
Halifax Investment Account	£6411.00 @ 2.3% maturing 12 Apr 12.
Halifax Investment Account	£7531.96 @ 1.25% maturing 12 Oct 11.
Halifax Deposit Account	£100.53

Cheques to be signed. A cheque for Parish Insurance at £509.30 with Zurich was approved. The Clerk explained that this was a new Insurance Company compared with previous years, but it provided better coverage for Parish property at a cheaper price as well as cover for the annual fireworks display. Forms for new signatories were signed.

Parish accounts. The Parish accounts for FY10 – 11 were approved and signed off.

General Items.

Parish Clean Up. The need for clearing litter from the hedgerows in and around the Parish was discussed. Contract Services at SKDC will clear large items and also provide fluorescent jackets and plastic bags. The same items are also available through CleanUp UK. SKDC will pay for 2 hours a week to Parishes to employ someone to clear up the local areas paying the minimum hourly rate. Discussion then centred on volunteer groups and areas within the Parish to be cleared; these were identified as the roads out of Manthorpe to Toft, Lound Road from Toft to the crossroads in Lound and Back Lane. Volunteer leaders were identified as Mrs Stock in Toft and Mr Collett in Manthorpe. A publicity plan was needed to generate interest in a Clean Up Day. Additionally, Ms Channel stated that as well as clearing large items, SKDC Contract Services would come out and litter pick specific roads if given an exact location. Mr Collett volunteered to identify an area of immediate

concern that would be notified to SKDC Contract Services to try out their clean up response.

Periodicity of meetings. It was agreed to hold Parish Council meetings on a 2 monthly basis instead of the current 3 month interval.

Correspondence - All in Box

1. Thank you letter from Willoughby School for donation. – Noted.
2. Accounts Summary. – Actioned.
3. Civic Reception 5 Jun 11. – Nil response.
4. LALC Training Days. – Nil response.

AOB Mr Anderson questioned the annual donation to Edenham School and asked why a similar donation was not made to Thurlby School. To assist in making this decision, Mr Anderson was asked to find out the numbers of local children attending each of the 2 schools. Action: Mr Anderson.

DONM 12 July 2011

Chairman.....

Clerk.....

Date.....