

**Minutes of a Parish Council Meeting Held at
Toft Hotel on 20 March 2014 at 1930**

Present: Mr Anderson (Chairman), Mr Cork, Mr Russell, Mrs Cook, Mr McWilliams, County Councillor Trollope-Bellew, District Councillor Ibis Channel, Mr Childs (Clerk), Mrs Anderson (Clerk in waiting) and two members of the public.

Apologies: Nil.

Declarations of Acceptance of Office/Interests Register. Nil declared.

Minutes of the last Meeting. The minutes of the last meeting on 22 January 2014 were unanimously accepted as a true copy.

Matters Arising.

Speed Management Review Survey. It was agreed that no further action would be taken. Item closed.

Vacant Clerk Position. Mrs Anne Anderson has volunteered for the position, to be effective from 1 April 2014. The appointment was unanimously agreed and a formal offer letter and statement of terms will be prepared by Mrs Cook. Action: Mrs Cook.

Planning Applications.

Mr William Vergette, Ashley House, Manthorpe. Extension of house and erection of stable block. Approved by SKDC.

Mrs Penelope Dawson – The Old Bake House – Extension of Poly Tunnel and shade netting area. Approved by SKDC.

Parish Property. Nil comments.

Highways. An update on the Parish Walkabout issues on 16 September 2013 is as follows:

Toft.

Hotel Entrance. Highways have written to Mr Lees reference acquiring the land for the Toft walkway. Unfortunately, they have yet to receive a reply so a recorded letter has been sent. If a positive reply is not received before the end of March, Highways will have to remove the scheme. Mrs Cook was asked to visit Mr Lees to discuss the way ahead. Action: Mrs Cook.

Lound.

Road to A6121 will be surface dressed next year subject to Budget review.

Manthorpe.

Road surface at bridge remains under constant review by Highways.

Surface water on the junction of Wilsthorpe Road – The problem has been resolved by the owners of the property.

Condition of Verges in the Vicinity of Glen House –Western Power have stated that they will reinstate verges in the Spring and sow grass seed. Action by the Chairman is on hold pending completion of the building works. The Clerk will also speak to Highways at a meeting arranged on 26 March as the ownership of the verges is with Highways. Action: Clerk/Chairman.

Finance Summary.

Barclays Current Account	£ 1328.03
Barclays Savings Account	£ 1055.18
Melton BS	£21107.00 @ 1.7% from 10 Jan 14.

Cheques to be signed. Two cheques were signed as follows:

Clerk salary + expenses. £458.30.
Community Cleaner £342.82.

On-Line Banking. Government legislation now permits Councils to use electronic/on-line banking instead of cheque book payments. It was agreed to stay with the current system of 2 Parish Councillor's signatures on cheques.

New Clerk's Salary. With the acquisition of the Parish computer, payment details to employees (Clerk and Community Cleaner) can now be passed electronically to HMRC in accordance with Full Payment Submission (FPS) requirements. It was agreed to pay the new Clerk quarterly by Direct Debit. Contracts of employment are needed for employees. Action Mrs Cook/Mrs Anderson.

General Items.

Dog fouling in Manthorpe. No reported incidents. Item closed.

Defibrillator. Mr Cork reported the following: The locations for siting the defibrillators in Manthorpe and Toft have been agreed; An outer wall at Mill Farm and within an external porch of the Toft Hotel. Both defibrillators will remain the property of the Parish Council.

Applications to the British Heart Foundation for funding towards the cost of defibrillators for Manthorpe and Toft were prepared in February. The form required additional information from the ambulance service which was added by Julie Allen of East Midlands Ambulance Service (EMAS) on 24th February, who then forwarded the application to the British Heart Foundation (BHF).

Following a query from BHF concerning ownership and security, Mr Cork spoke to Sarah Mumby, Project Officer at BHF about our defibrillator applications. He explained that the Toft defibrillator would be the property of the Parish Council and we had chosen the Toft Hotel location because we thought it was best for local residents, being a focal point of the village and it had the advantage of not needing an

outdoor heated cabinet. She said that now she had this explanation, BHF would be able to consider funding our application for this location. They spoke about cabinet security and the risk of theft, particularly in the Manthorpe location and Mr Cork explained the Parish Council had consulted with EMAS and decided to have the cabinet protected by an access code which EMAS would provide to those dialling 999. Although BHF prefer unlocked cabinets, Sarah Mumby said our decision would not stop us getting funding, now that BHF had an explanation from us as to why we needed the additional security.

Mr Cork thought there is a good chance of getting approval for both defibrillators although Sarah Mumby was fairly non-committal. What is clear is that we have only got past the first assessment of our application and that BHF needed to hear our explanation on location and cabinet specification before putting the application forward for a decision. A final decision will be made in 3-4 weeks.

Mr Cork has obtained 3 quotations for defibrillator cabinets from different suppliers. Details will be given in due course so that a decision on which supplier/colour can be made. There was some discussion on security and access for local residents with perhaps the codes being given to all concerned, especially as the mobile signal is poor in Manthorpe. A decision can be made when the success or otherwise of the project with BHF is determined. Action: Mr Cork.

Parish Computer. A new Toshiba laptop has been purchased at a cost of £299.99. A VAT refund of £50 will be due. IT policy will also be needed. Action Mrs Cook.

Litter Bin at Bus Shelter. The Chairman has spoken to SKDC who are now considering the request. As yet there has been no reply from SKDC. Action Chairman/District Councillor.

Gas Burner Purchase. Cost of new unit is some £62. Ongoing and purchase will be made before the summer. Action Chairman.

Donations. All receivers of donations have replied thanking the Parish Council for the contributions.

Correspondence.

AOB. The following was discussed:

County Councillor Trollope-Bellew reported the following:

As previously covered, the MOD unit at Peterborough City Hospital is closing. The impact will equate to 31 equivalent posts, not as many as first thought.

County Councillor's allowances will increase to £10100 per annum, which is still below the national average. The sum has been recommended by an independent remuneration panel.

A meeting will be held in April to discuss shale gas fracking in Lincolnshire as the county has been assessed to have substantial reserves of gas. Government

agencies, companies and Councillors will be in attendance. There was some concern that general public representation would be denied at the meeting. There have been no applications at present to extract the gas. Details will be given after the meeting. Action: County Councillor Trollope-Bellew.

EMAS is reviewing their plan to close some units in the area. Debate continues on response times following a 999 call.

A car accident occurred at the junction of the A6121 and Lound Road earlier in the year; damage to Highways signs and plants owned by the Parish Council took place. The Clerk would discuss the way ahead with Highways at the forthcoming meeting. Action: Clerk.

The Councillors thanked the outgoing Clerk, Adrian Childs, for his contribution over the last 12 years.

DONM. The date of the next meeting, The Parish Annual Meeting and the Parish Council AGM will be 27 May 2014 commencing 7.00 p.m.

Chairman.....

Clerk.....

Date.....