

# TOFT WITH LOUND & MANTHORPE, PARISH COUNCIL

Clerk  
Anne Anderson  
Hawthorn House  
Wilsthorpe Road  
Manthorpe  
Lincs  
PE10 0JE  
01778 590145  
  
tlampc2@gmail.com



## Minutes Of The Parish Council Annual General Meeting held on Tuesday 27 May 2014 at 1930 at the Toft Hotel

### **Present:**

Mr. Gary Anderson (Chairman), Mr. Tom McWilliams, Mr. Andrew Russell, Mr. Peter Cork, Mrs. Lorna Cook, Mrs Anne Anderson (Clerk), District Councillor Ibis Channel and 4 members of the public.

### **Apologies**

None

### **Election of Chairman and Vice Chairman**

Mr Gary Anderson proposed Mr Andrew Russell as chairman and Mrs Lorna Cook as vice chairman for the forthcoming year. Mr Peter Cork seconded it and thanked Mr Anderson for his last year as chairman. These proposals were unanimously agreed. Mr Russell took over the Chair.

### **Declarations of Acceptance of Office/Interests Register**

None

### **Minutes of the last Meeting**

The minutes of the last meeting held on 20 March 2014 were approved as a true record.

### **Planning Applications**

None

## **Matters Arising**

### **Defibrillators**

The BHF have advised their colleagues in London of the receipt of The Parish Council cheque and we will shortly receive notification and a copy of the purchase order from the BHF with an estimated delivery time for the defibrillators of 3 – 4 weeks.

Action: Mr Cork

### **Toft Walkway**

Mrs Cook met with Mr Lees who remains prepared to fulfil his commitment to sell the land for the walkway to the LCC. Mr Lees met with Mr Brumfield of the LCC Highways to discuss the plans for the walkway. The LCC will submit their proposal and the work will then be booked. The walkway should be completed by October. It was suggested that the Parish may wish to organise an event to celebrate this long awaited safety measure in Toft. Mr Cook agreed to maintain the momentum on this on behalf of the Parish Council.

Action: Mrs Cook

### **IT Policy**

Mrs Cook thanked the other members of the Council for their comments on the draft IT policy. Mrs Cook will finalise the document and issue it to the Clerk.

Action: Mrs Cook

### **Bus Shelter Litter Bin Manthorpe**

Mr Anderson advised the District Councillor that he had not received a reply from the District Council to his email and telephone call requests for assistance for a litter bin at the Manthorpe bus shelter. The District Councillor agreed to investigate.

### **Gas Burner**

Mr Anderson stated that the gas burner will be purchased before the summer.

Action: Mr Anderson

### **Clerk's Employment Contract**

Mrs Cook stated that she would finalise the Clerk's employment contract and issue it to the Clerk.

Action: Mrs Cook

### **Playing Field**

The Clerk advised the Council that Mr Richard Harris had cut the Manthorpe Playing field grass.

### **Damage to Triangle Toft**

A member of the public, Mr Tony Darroch, explained that he had attempted to clear up the damaged triangle outside the Toft Hotel but that the concrete base of the damaged signage was too heavy to move by hand. The previous Clerk Mr Childs advised the Council that Highways had agreed to take action to have the triangle repaired. Mr Childs also stated that the driver of the car had been contacted but had not yet replied. Mr Childs gave the contact details of the insured party as Mr Miller of 2 Kings Way, Bourne tel: 425590. The Clerk will chase up this situation with Highways Department.

Action: Clerk

## **Planning Applications**

NONE

## **Parish Property**

Playing Field.  
Bus Shelters.  
Jasmine Cottage.

No concerns.

## **Highways**

### **Flooding**

Flooding at the forge in Manthorpe has been cleared.

### **20mph Sign in Toft**

Mrs Cook asked if Toft could have a 20mph sign on the A6121. Mr McWilliams replied that previous discussion with Highways and the Road Safety Partnership indicated that such a restriction would not be acceptable to LCC.

Item Closed.

### **Damaged Road Sign Toft A6121**

Following an accident opposite Chapel Rise in Toft a road sign appears to have been damaged. Mrs Cook to give an update to the Clerk who will send an email to Mr Kevin Brumfield at the Highways Department.

Action: Mrs Cook & Clerk

## **Highways**

Clerk advised that LCC Highways will resurface Back Lane leading out of Toft towards Thurlby.

## **Finance Summary**

Barclays Current Account	£2696.58
Barclays Savings Account	£1054.66
Melton BS	£20706.23 @ 1.9% on 100 day notice.

### **Cheques to be signed.**

Turtle Engineering Ltd for cabinets: £1182.00

## **Accounts**

2013/2014 Accounts have been audited by Mrs Rosemary Woolley and were approved and signed by the Chairman. The Clerk will send the accounts to Grant Thorntons.

## **General Items**

### **Defibrillator**

The defibrillator cabinets are due to be delivered to Mr Cork on 30 May or 2 June. Mr Childs agreed to deliver the Toft cabinet to the Toft Hotel. Mr Cork agreed to contact the supplier if he has not heard from them by the end of May. Mr Cork agreed to liaise with the EMAS with regards to signs to show where defibrillators are located and how to access them.

It was agreed to take up the offer of free training on the use of the defibrillators. It was suggested that such training could take place at Toft Hotel.. The previous Clerk, Mr Childs suggested that in addition to residents, Toft Hotel staff would require training. Mr McWilliams was asked to place an advert in The Three Rovers magazine to publicise the training and ask for volunteers.

Action: Mr Cork, Mr Childs & Mr McWilliams

### **August Bank Holiday Inter-Village Party**

Mr McWilliams reported that he had been approached by Mr Burbidge of The Saint Andrews Parish Hall Committee to see if our Parish residents would support a Ceilidh or a fun day in Witham On The Hill on August bank holiday. Mr McWilliams agreed to pass advanced news of the event on to parishioners through The Three Towers, the Parish website and via email.

### **Correspondence from Box**

The correspondence in the box was circulated at the meeting.

### **AOB**

### **District Council Housing**

The Chairman welcomed news that the District Council was again building council houses, and asked the District Councillor to inform the Parish Council at its next meeting of the numbers, areas and policy background for this."

Action: District Councillor

### **New Police Beat Manager**

The District Councillor advised the Council that we have a new Police Beat Manager Mr Joules Layburn who is re-vamping the area and will work through the local villages.

### **Back Lane Hedges**

A member of the public , Mr Tony Darroch, complained that the hedges at the corner between Back Lane and the Thurlby road blocked the view of drivers when travelling from Thurlby into Back Lane. The Clerk was to make contact with the land owner and request that they be cut back.

Action: Clerk

### **Date of Next Meeting**

Tuesday 29th July 2014 at 7.30pm

The Chairman closed the meeting at 8.15pm and thanked Mr Anderson for his leadership over the past year.