

# TOFT WITH LOUND & MANTHORPE, PARISH COUNCIL

Clerk:-  
Rosemary Woolley  
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Notes of Parish Council Meeting held on Wednesday 20<sup>th</sup> January 2016 at 1 9.30 at the Toft Hotel.  
NB-These notes have no status unless and until approved as minutes at the next meeting.

## Present

Cllr. Richard Stephenson (Chairman)  
Cllr. Jeremy Dawson (Vice Chairman)  
Cllr. Richard Hartley  
Cllr. Graham Freeland  
Clerk Rosemary Woolley

C.Cllr Martin Trollope-Bellew

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## Public Forum

**001/16 Chairman's opening remarks-** Cllr Stephenson welcomed all those present.

**002/16 Apologies**

Cllr Kreutzberger, D.Cllr Martin Wilkins apologies accepted.

**003/16 Declarations of Interest - None**

**004/16 Minutes of Parish Council 18<sup>th</sup> November 2016**

It was proposed by Cllr Dawson and seconded by Cllr Hartley that the minutes be signed as a true record. All agreed. **Action – Cllr Stephenson**

**005/16 Matters arising from the minutes**

1. 5.a Manthorpe – Street lights 6-10 had been repaired.
2. 5.b Fireworks Party – clerk has written letter of thanks, soup tins delivered to the local food bank.
3. 5.e Highways - Letter has been sent to LCC Highways waiting a reply. Councillors thanked residents of Toft for organising a clean-up campaign along the footpath to the hill. **Action Clerk**  
Manthorpe – kerb between Stonehaven & Church Farm – a condition had been attached on the planning approval, SKDC enforcement team investigating. **Action Clerk**

4. 5.f Queen's birthday celebrations – request was placed in the Towers & Spires for residents to join a sub-group. It was agreed that the Parish Council would take the lead.  
**Action Cllr. Stephenson**
5. 6 Manthorpe bridge – Awaiting response from LCC.  
**Action Clerk/LCC**
6. 8.c1/11 Noticeboards – repairs ongoing.  
**Action Cllr Dawson**
7. 10.4 SKDC Village services & facilities survey had been returned.
8. 11. SKDC reduction of energy bills – information was included in the council's report which was published in the Towers & Spires.  
**Action Clerk**

#### **006/16 Highways**

1. Manthorpe Street lights 10-13 plus those at Witham on the Hill had been reported & repaired.
2. It was agreed that a parish walkabout be arranged in May.  
**Action Clerk**

#### **007/16 Planning Applications - None**

#### **008/16 Parish Property**

1. Jasmine Cottage – proposed structure & rent.

It was proposed by Cllr Stephenson & seconded by Cllr Dawson that the rent element for Jasmine Cottage be placed into closed session at the end of the meeting. All agreed.

It was proposed by Cllr Stephenson & seconded by Cllr Dawson that the council would allow the tenant to place a temporary structure on the location (map provided) for a home office for keeping records relating to his poultry business & storage. It was resolved that:-

- a) On termination of the lease by either party the structure is removed and area made good;
- b) The approval given by the landlord (Parish Council) would not be binding upon the landlord and may be rescinded where the landlord has reasonable reason to do so.  
All agreed.  
**Action Clerk/Cllr Dawson**

2. Playing Field – three quotations had been provided.

It was proposed by Cllr Stephenson & seconded by Cllr Dawson that the contract be given to the local contractor who had provided a fixed price, was immediately available & agreeable to other landowners involved. It was agreed to go forward with the new fencing & rabbit netting once all landowners involved were on board.

It was agreed to accept Mr Toseland contribution towards cost of the fencing.

**Action Cllr Stephenson**

It was agreed that the grass cutting schedule required updating as there were a couple of vacancies due to people leaving the parish.  
**Action Cllr Stephenson/Clerk**

It was agreed that councillors should visit all assets belonging to the parish.

**Action Clerk/Cllrs**

3. Defibrillators – Manthorpe defibrillator had been used recently and replaced. It was felt that residents required more information on how to access the machine.  
**Action Clerk**

## 009/16 Financial Summary

### 1. Balances to date

Current A/c	b/f	£5,053.02	
+ SKDC Cleaners grant, rent		£358.40	
+ error expenses/receipts/balances not included previously		£1,215.50	<b>£6,626.92</b>
Savings Account		1,055.97	<b>£1,055.97</b>
Melton Mowbray BS		£21,864.27	<b>£21,864.27</b>
TOTAL			<b>£29,547.16</b>

- I. Barclays – Clerk has received confirmation of signing arrangement amendments.
- II. Clerk has registered with HMRC for PAYE. Awaiting confirmation.
- III. Allotment has been paid twice by credit transfer and cash. The tenant will be informed. **Action Clerk.**
- IV. Errors rectified after bank reconciliation statement.

2. Payments – It was proposed by Cllr Stephenson & seconded by Cllr Dawson that Cllr Hartley be reimbursed £22.00 for purchase of a gift for Steve Osborne who raised the flag at the playing field on behalf of the council. All agreed.

## 010/16 Correspondence

1. LALC letter - Agree procurement procedures for parish council as from 2017.
2. Local Boundary Commission draft recommendations for LCC 2017 elections. They have proposed that Toft cum Lound & Manthorpe is removed from the Colsterworth Division which goes from Denton near Grantham to Thurlby near Bourne and placed in Baston & Barholm.  
It was proposed by Cllr Stephenson, seconded by Cllr Hartley. All agreed. **Action Clerk**
3. Request from St Andrew's Parish Church to grant towards cost of repairing the clock. Waiting on further information as to amount required, when & how much raised to date. It was agreed to postpone the request until March. All agreed. **Action Clerk**
4. LCC South Highways Travel-winter maintenance works.
5. SKDC – Parish Updates magazine
6. LCC-Minerals & Waste draft Local Plan – giving details of preferred sites – minerals based in Baston, Langtoft, West Deeping & Greatford, and the proposed Waste site – Manning Lane Bourne.

## 011/16 Report from Outside Bodies.

C.Cllr Martin Trollope-Bellew reported on the following:-

- Draft proposal for new divisions from the Boundary Commission and how it affected the Council;
- The County Council is expected to increase it's part of the council tax, the extra 2% would go towards social care.
- The devolution bid has been accepted but the government has now said that it must include an elected Mayor.

Martin also reported on behalf of the District Councillor that they could increase their tax as a special condition because they have one of the lowest council tax districts.

## 012/16 Any Other Business – items to be placed on next month's agenda.

## 013/16 Closed Session

Public & Press left the meeting in accordance with the Local Government Act 1972 (as amended) due to negotiations.

It was proposed by Cllr Stephenson & seconded by Cllr Dawson that a 'Demand for Rent Arbitration' to be sent to David Kreutzberger, Jasmine Cottage, during January 2016 with a covering letter that the rent will be increased as from 1<sup>st</sup> February 2017. All agreed.  
**Action Clerk.**

**014/16 Date Of Next Meeting**

Wednesday 16<sup>th</sup> March 2016 at 7.30pm at Toft Hotel.

Meeting closed at 9pm

Signed.....

Dated.....