

Toft with Lound & Manthorpe Parish Council

Clerk:-
Rosemary Trollope-Bellew
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Minutes of the Annual General Meeting of the Parish Council at Witham on the Hill Parish Hall on Thursday 5th May 2022 at 19.00

Present

Cllr. Richard Stephenson (Chairman)

C.Cllr Robert Reid

Cllr. Sue Renner

D.Cllr Penny Robins

Cllr. Richard Hartley

Cllr Simon Lawton

Cllr J Dawson

Clerk Rosemary Trollope-Bellew

Public - 6

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- 015/22 Election of Chairman & signed Declaration of Acceptance of Office – Cllr Richard Stephenson. Proposed by Cllr Dawson, Seconded by Cllr Renner
- 016/22 Election of Vice-Chairman & signed Declaration of Acceptance of Office – Cllr Jeremy Dawson. Proposed by Richard Stephenson, Seconded by Cllr Lawton.
- 017/22 Chairman’s remarks – Cllr Stephenson thanked everyone for attending and reported that meetings would continue to be held at Witham on the Hill Parish Hall.
- 018/22 Apologies for absence & reasons given - Cllr Reid for late attendance.
- 019/22 Minutes of the last meeting.
Proposed by Cllr Stephenson. Seconded by Cllr Dawson.
- 020/22 Financial matters-
- a) Approved Certificate of Exemption for small authorities.
Proposed by Cllr Stephenson, Seconded by Cllr Lawton.
 - b) Approved the Internal Audit Report 2021/22
 - c) Approved the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31.03.22.
Proposed by Cllr Stephenson, Seconded by Cllr Lawton.
 - d) Approved the Accounting Statements (Section 2 of the Annual Return) for the year ended 31.03.22.
Proposed by Cllr Stephenson, Seconded by Cllr Dawson.
 - e) Payments –
 1. Royal British Legion/St Andrews PCC/ LIVES/Air Ambulance/Edenham School/Willoughby School/St Barnabas Hospice £325.00 each
 2. St Andrews Parish Hall MC-hire of hall £14.00
 3. BHIB Ltd – council insurance £476.82
 4. R Hartley-Queen Jubilee £232.26

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It was proposed by Cllr Stephenson, seconded by Cllr Lawton that items 1-4 be paid. All agreed. **Action Clerk.**

021/22 Parish Property

- a) Jasmine Cottage-For good governance a structural survey had been undertaken, update plumbing and new boiler installed during financial year 2021/22.
- b) Playing Field- Cllr Hartley had taken over the grass cutting after Richard Harris retired, Councillors thanked Mr Harris for all his work. Cllr Stephenson reported on the preparations for the Queens Jubilee celebrations.
- c) Noticeboards- nothing to report.
- d) Bus Shelters – report of tiles missing at Toft. **Action Cllrs.**
- e) Defibrillators-It was reported that the pink food trailer was still parked in front of the defib at Toft Golf Course. Cllr Stephenson reported that he had spoken with the manager. **Monitor.**
- f) Marquees – Cllr Hartley reported that a booking had been received.
- g) Townlands/Allotment-The annual inspection had taken place, letters to be sent out Autumn/Spring 2023. **Action Cllr Dawson.**
- h) Street Furniture-**monitor**
- i) BT Kiosk-**monitor.**

022/22 Highways

- a) Councillors Update – Cllr Reid reported that the county council was unable to provide an extra street light at Toft, he was consulting with the district council.
- b) Fly-tipping – Cllr Robins reported that SKDC waste services had cleaned up both lay-bys, she was still trying to obtain litter bins at the site.

023/22 Planning

- a) S22/0230 Anglianwater Services Ltd-95 kilometres water pipeline scheme Grantham to Bexwell, Norfolk. It was agreed that there was nothing to report until the Parish Council and council tenants receive an easement giving the right for Anglianwater to cross council land. **Monitor.**
- b) S22.0755 T Lyon High View Farm – prior notification for agricultural building to store hay & straw. **Details not required 19.04.22**
- c) S22/0622 T Lyon High View Farm-building to store machinery. **Details not required 12.04.22.**
- d) S22/0521: Fenland Produce Ltd, Demolition of redundant timber frame broiler unit. Church Hill Farm, Lound – **Approved 01.04.22**
- e) S22.0433 Park Farm Buildings-change of use of 2 agricultural buildings to form 1 larger dwellinghouse and 4 smaller dwelling houses. Church Farm, Toft. **Prior Notice Approved 20.04.22**
- f) S22/0108 Mr and Mrs Sandall -Two Storey Extension and Detached Garage. Relocation of access. Meadow View Toft **Approved 31.03.2022**
- g) Late Applications-None.

024/22 Village Concerns- nothing to report

025/22 Correspondence –

- LCC survey roads, transport and highways.
- SKDC Best Kept village competition. Clerk reported that she had provided councillors with a copy of last years' report.
- National Lottery – Cllr Stephenson reported that the Council had been successful in obtaining a grant from Lincs Community Fund for £38,499 which was for stage 2 – play equipment at the playing field, Manthorpe.

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- Greatford Parish Council – Summer holiday club, information had been circulated.
- Lincs Police Team update
- Barclays Bank - It was agreed that a second letter be sent in regards to the ongoing problems of cheques, signed by agreed signatories, being refused by the bank.

Action Clerk/Cllrs.

026/22 Annual Reports from Outside Bodies – (County Councillor/District Councillor)

1. D.Cllr Penny Robins reported on Ukraine refugees being housed in SKDC, Council constitution update, MP's boundary change, and batteries placed in waste bins.
2. C.Cllr Reid reported on The Road Safety Partnership, street signs, weight restriction at Wilsthorpe road, footpath main street, Manthorpe.

027/22 Any Other Business – items to be placed on next agenda.

Fireworks display and council computer.

028/22 To resolve on whether the Council will move into closed session – should this resolution be passed the public and press will be required to leave the meeting at this stage. No

029/22 Date of next meeting -To be arranged.

Meeting concluded 19.45

Public Forum

A resident thanked Cllr Stephenson for all his hard work in obtaining grants for play equipment.

A resident reported that he was disappointed that not all potholes had been filled. Cllr Reid reported that he had regular meetings with the highways manager.

Closed 19.50.