

Toft with Lound & Manthorpe Parish Council

Clerk:-
Rosemary Trollope-Bellew
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Minutes of AGM of the Parish Council Meeting held on 16th May 2019 at 19.00 at the Toft County House Hotel.

Present

Cllr. Richard Stephenson (Chairman)

Cllr. Jeremy Dawson

Cllr. Sue Renner

Cllr. Richard Hartley

Clerk Rosemary Trollope-Bellew

D.Cllr Chris Benn

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All Councillors signed the Declaration of Office.

1. **Election of Chairman** -Cllr Stephenson was proposed by Cllr Hartley, seconded by Cllr Dawson. Cllr Stephenson signed the Declaration of Acceptance of Office.
2. **Election of Vice-Chairman** – Cllr Dawson was proposed by Cllr Stephenson, seconded by Cllr. Hartley, Cllr Dawson signed the Declaration of Acceptance of Office.
3. **Chairman’s remarks.** Cllr Stephenson thanked all present.
4. **Apologies for absence & reasons given** –C.Cllr Robert Reid.
5. **Minutes of the last meeting** Proposed by Cllr Stephenson, seconded by Cllr Dawson. All agreed.
6. **Financial Matters-**
 - a) Approve the Certificate of Exemption 2018/19 for smaller authorities where the gross income/expenditure did not exceed £25,000.00. The Council did not meet the criteria.
 - b) Approve the Internal Audit Report 2018/19. Approved by Cllr Stephenson, seconded by Cllr Dawson, all agreed.
 - c) Approve the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31.03.19. It was proposed by Cllr Stephenson and seconded by Cllr Dawson. All agreed.
 - d) Approve the Accounting Statements (Section 2 of the Annual Return) for the year ended 31.03.19. It was proposed by Cllr Stephenson, seconded by Cllr Dawson. All agreed.
 - e) Approve Internal Auditor- It was approved by Cllr Stephenson, seconded by Cllr Dawson that Adrian Childs would be the internal auditor for 2019/20,twice yearly.

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- f) Discuss the Annual SKDC Community Cleaners Grant Scheme – it was agreed to postpone until next council meeting. **Action Clerk.**
 - g) Dates for forthcoming meetings during the year
 - 2019 - 20th June, 3rd October,
 - 2020 – 23rd January, 26th March (APM/PC), 14th May (AGM/PC)
7. Annual General Meeting close 19.20

Parish Council Meeting Commence.