

Toft with Lound & Manthorpe Parish Council

Clerk:-
Rosemary Trollope-Bellew
The Old Hall
Barholm
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Minutes of Meeting held on 16th May 2019 at 19.30 at the Toft Hotel.

Present

Cllr. Richard Stephenson (Chairman)
Cllr. Richard Hartley
Cllr. Mrs S Renner
Cllr. J Dawson

Clerk- Rosemary Woolley
D.Cllr Chris Benn

Public - 8

Public Forum 7.25

- Concern was expressed about the age of the pads for the defibrillators – to be discussed in the meeting.
- The footpaths along Manthorpe & Toft had been cleaned, great improvement.
- Concern about the unfinished surface dressing at Toft-Lound Road – clerk reported that this was scheduled for early summer.
- Potholes/roadside breakup was still a problem

Meeting commenced at 7.30

014/19 Chairman's opening remarks – Cllr Stephenson welcomed all those present & asked the clerk to explain about the co-option process.

015/19 Apologies –Cllrs Robert Reid

016/19 Declarations of Interest – None

017/19 Minutes of Parish Council & matters arising

It was proposed by Cllr Stephenson and seconded by Cllr. Dawson that the minutes be signed as a true record. All agreed. **Action Cllr Stephenson**

Matters arising-

1. 006/19 (3) Traffic Regulations Order – to write to LCC Highways after receiving responses from parishioners. **Action RS.**
2. 006/19 (4) Clerk has reported highways breakup to LCC Highways.

018/19 Highways –

1. Filling potholes/roadside breakup still a concern around the parish. **Action Clerk/C.Cllr.**
2. Request for double white lines at Witham on the Hill Cross roads as concern about the junction onto the A6121. **Action Clerk/C.Cllr.**

Toft with Lound & Manthorpe Parish Council

3. Request for a zebra crossing from the entrance of Toft Hotel to Toft Golf Course. **Action Clerk/C.Cllr.**
4. Request that Cllr R Davies, Cabinet member for Highways and Rowan Smith, Highways Manager attend a Parish Council meeting. **Action Clerk/C.Cllr.**

019/19 Planning Applications

- 1) S18/0576: Gate Cottage, Lound, erection of outbuilding. **Granted 11th April 2019**
- 2) S19/0217 Eden Lodge, Main Street, Manthorpe, Erection of a single storey rear extension. **Approved April 2019**
- 3) S19/0031 Chippenham House Wilsthorpe Road Manthorpe - Date Received: 7th January 2019 FIRST SCHEDULE Use/operations/other matter Lawful development certificate (proposed) for the erection of a single storey rear extension. **Agreed 03.05.19**
- 4) S18/1501 Amber House, Manthorpe – It was agreed that a letter would be sent to the local Ombudsman. **Action RS.**
- 5) **Late-None.**

020/19 Financial Report

- a) Balances to date:-
 - Income - Rents = £1002.50 collected & SKDC Cleaners grant = £426.90
 - Expenses = donations £2,275.00, maintenance of village = 310.00, annual subscriptions/insurance £559.64 = £3,144.64.
 - Current Account balance = £4,341.95, BIAA = £1,059.46, MMBS = £22,994.55, Petty Cash 0.52p = Total £28,396.48.
 - Insurance – The clerk had amended the policy to include the two new notice boards. The council was happy that the sum insured for street furniture was correct at £24,000. Proposed Cllr Stephenson & Seconded Cllr Dawson.
 - It was agreed that Cllr Hartley would check the Asset Register. All agreed. **Action RH**
 - Defibrillator Pads – It was proposed by Cllr Stephenson and seconded by Cllr Dawson that the Council would purchase:-
 - i. 2 sets of Adult pads costing £111.60 (including VAT) which had a shelf life of 5 years. **Action Clerk**
 - ii. 2 sets of pads costing £30.00 (including VAT) shelf life of 2 years. All agreed. **Action Clerk.**
 - iii. It was also agreed that Cllr Renner would do an additional check of the defibrillators weekly (monthly checks to be continued by volunteers).
- b) Payments –
 1. Royal British Legion, Church, LIVES, Lincs Air Ambulance, Edenham & Willoughby Schools, St Barnabas Hospice @ £325.00 each
 2. BHIB Ltd Council Insurance £423.76
 3. R Harris Grass contractor x6 £210.00
 4. M Whitehead-playing field maintenance £100.00
 5. LALC-Annual sub £135.88
 6. St John Ambulance – defib pads adults £111.60/£30.00 each

It was agreed that Cllrs Stephenson & Dawson would sign cheques for payment of Items 1-6. All agreed. **Action RS/JD.**

021/19 Parish Property

- 1) Jasmine Cottage-Councillors were informed about the process to be put in place in the autumn for the commencement of a rent review. **Action JD/Clerk.**
- 2) Playing Field-It was proposed by Cllr Hartley & seconded by Cllr Stephenson that the Council purchase smaller goal posts/nets maximum of £200. **Action RH**
It was also agreed that the old equipment to be removed. **Action RH.**
- 3) Noticeboards-Nothing to report.

Toft with Lound & Manthorpe Parish Council

- 4) Bus Shelters-Manthorpe/Toft & other council street furniture – obtaining quotations for maintenance had been difficult. **Action JD.**
- 5) Defibrillators - all accounted for & working. It was agreed that information should be placed inside the box with contact details of who to inform that the defibrillator had been returned. **Action RS.**
- 6) Marquees – It was agreed to sell the old marquees. **Action RH**
It was agreed that the Council would purchase 2 new marquees, same size etc., as previous to a maximum of £2,000. **Action RS**
- 7) Allotment-nothing to report.

022/19 Correspondence

1. LALC – March edition. Cllrs 20.03.19
2. SKDC – Parish update. Cllrs 209.03.19
3. Election details. Cllrs 20.03.19
4. European Parliamentary Elections Notice. Cllrs 15.04.19
5. Salvation Army – request to site cloths bank on land. Cllrs 15.04.19
6. SKDC Best Kept Village Comp, entries in by 7th May. Cllrs 15.04.19-no response
7. LALC-Clustering of Parish Councils. Cllrs 15.04.19
8. LCC -Annual Resilient Communities Conference Emergency Planning Service. Cllrs 30.04.19
9. LALC-Weekly updates. Cllrs 30.04.19
10. Letters from parishioners requesting new play equipment
11. Late Items – None

023/19 Report from Outside Bodies

1. The Clerk reported on behalf of the County Councillor that the Reactive Speed sign, Witham on the Hill Cross Roads was working, the Lound Road, Toft , surfaced dressed completion early summer. The damaged bollards and missing sign at Toft are in the system. SK have cleaned Toft & Manthorpe
2. Cllr Benn introduced himself as the new District Councillor and gave a brief breakdown of the new District Council.

024/19 Any Other Business – items to be placed on next agenda

Village Party to be held on 6th July at the Playing Field, Manthorpe, to include Wheelbarrow Competition, afternoon tea, evening BBQ.

025/19 Closed Session - None

026/19 Date of Next Meeting – 20th June 2019 at 7.30 at Toft House Hotel.

Meeting closed at 20.15pm

Signed.....

Dated.....

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