

Toft with Lound & Manthorpe Parish Council

Clerk:-
Rosemary Trollope-Bellew
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Notes of AGM of the Parish Council Meeting held on 24th May 2018 at 19.00 at the Toft County House Hotel.

Present

Cllr. Richard Stephenson (Chairman)

Cllr. Jeremy Dawson

Cllr. David Kreutzberger

Clerk Rosemary Trollope-Bellew

C.Cllr Robert Reid

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Meeting commenced at 7.00

1. **Election of Chairman** -Cllr Stephenson was proposed by Cllr Dawson, seconded by Cllr Kreutzberger. Cllr Stephenson signed the Declaration of Acceptance of Office.
2. **Election of Vice-Chairman** – Cllr Dawson was proposed by Cllr Stephenson, seconded by Cllr Kreutzberger, Cllr Dawson signed the Declaration of Acceptance of Office.
3. **Chairman’s remarks.** Cllr Stephenson thanked all present especially the Clerk.
4. **Apologies for absence & reasons given** – Cllrs Freeland, Hartley, D.Cllr Wilkins.
5. **Minutes of the last meeting** Proposed by Cllr Stephenson, seconded by Cllr Dawson.
6. **Financial Matters-**
 - a) Approve the Certificate of Exemption 2017/18 for smaller authorities where the gross income/expenditure did not exceed £25,000.00. Approved by Cllr Stephenson, seconded by Cllr Dawson, all agreed.
 - b) Approve the Internal Audit Report 2017/18. Approved by Cllr Stephenson, seconded by Cllr Dawson, all agreed.
 - c) Approve the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31.03.18. It was proposed by Cllr Stephenson and seconded by Cllr Dawson. All agreed.
 - d) Approve the Accounting Statements (Section 2 of the Annual Return) for the year ended 31.03.18. It was proposed by Cllr Stephenson, seconded by Cllr Kreutzberger. All agreed.
 - e) Approve Internal Auditor- It was approved by Cllr Stephenson, seconded by Cllr Kreutzberger that Adrian Childs would continue to be the internal auditor for 2018/19.
 - f) Dates for forthcoming meetings during the year 2018/19:-19th July 2018, 27th September, 6th December 2018, Annual Parish Meeting/Parish Council Meeting

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7th March 2019, AGM of the Parish Council/Parish Council Meeting 16th May 2019.
All agreed.

7. Annual General Meeting close 19.15

Parish Council Meeting Commence.