

TOFT WITH LOUND & MANTHORPE, PARISH COUNCIL

Clerk:-
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Minutes of Annual General Meeting of the Parish Council held on 18th May 2016 at 20.05 at the Toft Hotel..

Present

Cllr. Richard Stephenson (Chairman)

Cllr. Richard Hartley

Cllr. David Kreutzberger

Clerk Rosemary Woolley

C.Cllr Martin Trollope-Bellew

Public - 5

D.Cllr Martin Wilkins

029/16 Election of Chairman.

It was proposed by Cllr Hartley and seconded by Cllr Kreutzberger that Cllr Stephenson be elected. Cllr Stephenson signed the Declaration of Acceptance of Office.

030/16 Election of Vice-Chairman.

It was proposed by Cllr Stephenson & seconded by Cllr Kreutzberger that Cllr Dawson be elected. All agreed that Cllr Dawson be adopted in his absence. All agreed.

031/16 Apologies

Cllrs Dawson & Freeland, apologies accepted.

032/16 Declarations of Interest - None

033/16 Minutes of Parish Council held on 16th March 2016 and matters arising.

It was proposed by Cllr Stephenson and seconded by Cllr Hartley that the minutes be signed as a true record. All agreed. **Action Cllr Stephenson**

- I. 019/16 (2) Cllr Stephenson informed the meeting that the District Council had said that it had become a highways matter. **Action D.Cllr/C.Cllr**
- II. 020/16 (1) A letter had been sent informing HGV company about concerns about using the roads as a short cut. Awaiting a reply. **Action Clerk/RS**
- III. 020/16 Manthorpe Bridge & pot holes- Chairman to make enquires. **Action RS**
- IV. 020/16 (2v) Toft, Fairways-the meeting was informed that there was uncertainty who owns the land with the trees and it could be the developer or previous land owner.
- V. 024/16 (1) Queens Birthday Celebrations – the medals had been actioned by the working party. **Action WP**

034/16 Highways - none

035/16 Planning Applications

1. S16/0285 Thompson, Bourne Road, Lound – erection of dwelling. **Refused 01.04.16**
2. Late items – S16/0989 Frost, The Gables, Toft-crown 3 ash trees. No representation. All agreed. **Action Clerk.**

036/16 Parish Property

- a) Jasmine Cottage – on going.
- b) Playing Field:-
022/16 (bi) fencing had been completed, & contributions towards the cost to be collected. It was agreed that Cllr Hartley should obtain grass seed and use where required. **Action RH/RS**
022/16 (bii) Tom McWilliams asked for an alteration to the grass cutting roster. **Action Clerk/TMcW**
022/16 (biii) The strimmer had been maintained. **No Action**
- c) Noticeboards – Clerk has asked for spare keys to the noticeboards. **Action JD/RH**
- d) Bus Shelter- It was agreed that overhanging branches of trees needed to be removed and quotations obtained. **Action DK/RH**
022/16 (d) Toft - It was reported that some kind resident or residents had cleaned out the gutter and building of the bus shelter. The council will arrange for the roof tile to be replaced. **Action WP**
- e) Defibrillators – all accounted for and working.
022/16 (c) It was agreed that further training sessions should be arranged. **Action D.K**

037/16 Financial Summary

- a) Balances to date

Current A/c	b/f	£5,274.51	
- Insurance & grass cutting		£582.40	
+ rents & VAT refund		£2,573.03	£7,265.14
Savings Account		1,055.97	
+interest		0.26	£1,056.23
Melton Mowbray BS		£21,864.27	
+interest		£318.08	£22,182.35
TOTAL			£30,503.72

1. The Declaration of status of published accounts and notice of date of commencement of period for the public to exercise their rights on the noticeboards.
- b) End of year Financial matters:-
 - I. Approve the Annual Accounts of the Parish Council year ended 31.03.16. It was proposed by Cllr Stephenson & seconded by Cllr Hartley. All agreed.
 - II. Approve the Annual Governance Statement of Accounts set out in Section 1 of the Annual Return for the year ended 31.03.16. It was approved by Cllr Stephenson & seconded by Cllr Kreutzberger and was signed by Cllr Stephenson & Clerk. All agreed.
 - III. Approve the Statement of Accounts set out in Section 2 of the Annual Return for the year ended 31.03.16. It was approved by Cllr Stephenson & seconded by Cllr Kreutzberger on condition that the asset register be agreed with the Internal Auditor. All agreed.
 - IV. Approve Internal Auditor. It was approved by Cllr Stephenson & seconded by Cllr Kreutzberger that Adrian Childs be appointed. All agreed.
 - V. Approve to renew Council's Insurance Policy for the forthcoming year.

It was approved by Cllr Stephenson & seconded by Cllr Kreutzberger that Aon be approved for the next 3 years. All agreed.

VI. Approve Community Cleaners Grant.

It was proposed by Cllr Stephenson & seconded by Cllr Kreutzberger that the council continue obtaining the grant from SKDC for a total of 2 hours per week. All agreed.

VII. Approve Clerk's salary and hours for the forth coming year.

It was proposed by Cllr Stephenson and seconded by Cllr Kreutzberger that the clerk remains on SCP15 @ 7.75 hours per month. All agreed.

c) Payments -	1. Aon Insurance-Council	£432.40
	2 R Harris-grass cutting	£150.00
	3 R Hartley-fuel/Queens celebrations	£86.58
	4 Blanchards Farm-Playing field fencing	£7929.60
	5 R Stephenson-Queens celebrations	£131.02

038/16 Correspondence

1. SK new process of delivering planning applications to Parish Councils as from 18.04.16. Emailed Cllrs 30.03.16
2. SK – Parish Update magazine on the District Council. Emailed Cllrs 30.03.16
3. Police & Crime Commission notice of elections 05.05.16. Emailed Cllrs 13.04.16
4. Late entries -
 - I. SKDC EU Notice of Referendum 23.06.16
 - II. Boundary Commission Board-consultation on new proposals for county division boundaries until 6th June with final recommendations 16.08.16. It was agreed that the Council were happy with the latest recommendation. **No Action**
 - III. LALC –Training Risk Management & Corporate Responsibilities Seminar 08.06.16 at Cranwell VH 10-12.30 Health & Safety, 1.30-4pm Management of Community Building.
 - IV. Centenary Fields Programme-protecting valuable green space in memory of those who lost their lives in WW1.

039/16 Report from Outside Bodies. None.

040/16 Any Other Business – items to be placed on next month's agenda – None.

041/16 Closed Session - None

042/16 Date Of Next Meeting

The Parish Council Meeting 20th July 2016 at 7.30pm at Toft Hotel.

Meeting closed at 9pm

Signed.....

Dated.....