

# Toft with Lound & Manthorpe Parish Council

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Clerk:-  
Rosemary Trollope-Bellew  
The Old Hall  
Barholm  
Stamford  
Lincs  
PE9 4ra

01778 560634  
[tlampc2@gmail.com](mailto:tlampc2@gmail.com)



## Minutes of the Annual General Meeting of the Parish Council Meeting held at Witham on the Hill Parish Hall on Thursday 18<sup>th</sup> May 2023 at 19.00

### Present

Cllr. Richard Stephenson (Chairman)

D.Cllr Mrs Penny Robins

Cllr. Richard Hartley

Cllr. James Brown

Cllr Mrs Sue Renner

Clerk Rosemary Trollope-Bellew

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- 015/23 Election of Chairman – Cllr Richard Stephenson - proposed by Cllr Hartley, seconded by Cllr Mrs Renner. All agreed. Cllr Stephenson signed the declaration of office.
- 016/23 Election of Vice-Chairman – Cllr James Brown – proposed by Cllr Hartley, seconded by Cllr Stephenson. All agreed. Cllr Brown signed the declaration of office.
- 017/23 Chairman’s remarks – Cllr Stephenson opened the meeting by welcoming everyone present, thanked Jeremy Dawson and Simon Lawton for all they had done during their time on the council. He also reported that Mr Lawton would continue to complete the projects started during his time on the council.
- 018/23 Co-option of Councillor due to uncontested election on 4<sup>th</sup> May 2023. The clerk explained the procedure to replace one councillor. **Action Clerk/Cllrs**
- 019/23 Apologies for absence & reasons given – C.Cllr Reid
- 020/23 Declarations of Interest - None
- 021/23 Minutes of the last meeting held 2<sup>nd</sup> March 2023. It was proposed by Cllr Stephenson, seconded by Cllr Hartley that the minutes be signed as a correct record. All agreed. **Action Cllr Stephenson.**
- 022/23 Financial Matters
- Approve the Internal Audit Report 2022/23-Proposed by Cllr Stephenson, seconded by Cllr Hartley - Mrs Yvonne Genever. All agreed.
  - Approve the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31.03.23. Proposed by Cllr Stephenson, seconded by Cllr Hartley, all agreed.
  - Approve the Accounting Statements (Section 2 of the Annual Return) for the year ended 31.03.23. Proposed by Cllr Stephenson, seconded by Cllr Hartley, all agreed.
  - Payments –
    - Royal British Legion/St Andrews PCC/ LIVES/Air Ambulance/Edenham School/ Willoughby School/St Barnabas Hospice NHS Charities together £325.00 each
    - RNLI-donation £50.00
    - BHIB Ltd – council insurance £519.02
    - Aqualoo £160.00
    - Baker Signs-banner coronation £448.80

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6.	Smuggler Jack-coronation	£500.00
7.	Currys- kettle	£39.99
8.	WWEB -replace play equipment	£981.36
9.	R Stephenson-bunting	£192.69
10.	Hugh Nunn – trees	£405.90
11.	ROFBS-boiler service	£95.00
12.	Emergency late payments- Coronation event	
	i. Lizzie Baggot	£36.66
	ii. Lauren Brown	£15.79
	iii. Mike Hornby	£52.51
	iv. Ian McCrea	£40.00
	v. Tom McWilliams	£312.70

It was proposed by Cllr Stephenson, seconded by Cllr Brown that the item 1 to 12 (v) be paid apart from NHS Charities Together as this was a one off payment from an event from 2022. All agreed.

It was agreed that the Clerk would look at councils' insurance for festivals and events. **Action Clerk.**

It was proposed and seconded that Cllr Brown becomes a signature on the council accounts. All agreed. **Action Clerk.**

## 023/23 Parish Property

- a) Jasmine Cottage-Nothing to report.
- b) Playing Field-
  - i. Cllr Hartley reported that the summer grassing cutting would be done fortnightly.
  - ii. 'No Dogs Allowed' reminder to be placed on the noticeboards/website/parish magazine. **Action Tom McWilliams**
  - iii. Cllr Stephenson reported that the Kings Coronation event was well supported and thanked everyone involved.
- c) Noticeboards- It was agreed to monitor the one at Lound.
- d) Bus Shelters-It was reported that the tile had been replaced at Toft, some wood shingles loose at Manthorpe.
- e) Defibrillators-Cllr Renner reported that she had contacted the resident at Lound and they were happy to pay the small cost of electric supply to the equipment. It was agreed that the council required three prices for defibrillator with cabinet and price of installation. **Action Cllr Renner/Simon Lawton.**
- f) Marquees – Cllr Hartley reported that they were being dried out after being put away damp. **Action Cllr Hartley.** Residents were informed that the marquees were available for their use – contact Cllr Hartley.
- g) Townlands/Allotment-Clerk reported that new rental agreements had been signed for a period of two years. Thanks to Jeremy Dawson.
- h) Street Furniture-It was agreed that the benches & bus-shelters required painting. **Action Cllr Hartley.**
- i) BT Kiosk-Cllr Stephenson reported that the council had purchased the kiosk at Manthorpe but no decision had been made as to its future use.

## 024/23 Highways

- a) Re-Action speed sign – Cllr Renner gave a report to date. It was agreed that the councillors would invite The Lincolnshire Road Safety Partnership to do a presentation to the Council and residents. **Action Cllr Renner.**

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- b) Toft Street Light – Cllr Stephenson reported that Cllr Reid had kept the council updated with conversations with Miki Gregory, South Kesteven District Council. It was reported that two estimates were required. **Action Cllr Penny Robins/Clerk.**
  - c) Toft – overhanging hedge – it was reported that no action had been taken. It was agreed to send a letter to the agent of the property and Lincolnshire County Council. All agreed.  
**Action Clerk.**
  - d) Toft Layby – Fly-tipping is being removed once reported.
  - e) Toft – Concern was expressed about HGV’s cutting up verges which had been reported to Lincolnshire County Council but no action taken.
  - f) Toft - Back Lane – pot-holes and road side breakup – being ignored.
  - g) It was agreed to contact the developers at Toft to ask they place ‘Caution Slow Down’ notices when vehicles unloading. **Action Cllr Brown.**
- 025/23 Planning
- a) S23/0652 Eling, Lound-continued use of land as garden at Sunnyside Cottage. No objection.  
**Action Clerk.**
  - b) S23/0108 Smith-land adjacent to Hillside, Toft-submission of details S22/1672 erection of detached 2 storey dwelling. **Condition discharged 03.03.23**
  - c) S22/2309 Cork, Manthorpe- erection of first floor rear extension. **Approved 12.04.23**
  - d) S22/1884 Beniston, Toft-erection of two storey rear extension & parking area. **Approved 18.01.23**
  - e) S22/1672 Smith, Toft-erection of detached two storey dwelling. **Approved 30.11.22**
  - f) S22/1576 Fenland Products Ltd-Toft-demolish barn erect 1 dwelling. **Approved 03.03.23**
  - g) Late applications-None
- 026/23 Village Concerns – Toft – concern was expressed about the broken fencing, Golf Course, along the A6121 plus fallen branch. **Action Cllr Brown**
- 027/23 Correspondence
- a) Cadent Gas Ltd – annual contact details required. **Action Clerk**
  - b) Stamford and Rural Neighbourhood Policing Team Newsletters
  - c) Mallard Pass Action Group/Mallard Pass Solar Farm. Updates
- 028/23 Reports from Outside Bodies  
Cllr Penny Robins reported on Fly-tipping & elections
- 029/23 Any Other Business-none..
- 030/23 To resolve on whether the Council will move into closed session – should this resolution be passed the public and press will be required to leave the meeting at this stage. None.
- 031/23 Date of next meeting-suggested dated 20<sup>th</sup> July, 5<sup>th</sup> October 2023, 11<sup>th</sup> January & 28<sup>th</sup> March 2024.

Meeting closed 8.00pm

Public forum – Tom McWilliams thanked the team for all their hard work arranging the Coronation event, he also reported that there were several Coronation Mugs available for children under 16 who live in the parish.