

Toft with Lound & Manthorpe Parish Council

Clerk:-
Rosemary Trollope-Bellew
The Old Hall
Barholm
Stamford
Lincs
PE9 4ra

01778 560634
tlampc2@gmail.com



Minutes of the Meeting of the Parish Council held at St Andrews Parish Hall, Witham on the Hill on Thursday 21ST May 2026 at 19.00pm

Present

Cllr. James Brown (Chairman)
Cllr. Richard Hartley (vice-Chairman)
Cllr. Stu Brett
Cllr. Alan Whitaker.

Clerk Rosemary Trollope-Bellew

Public - 3

- 029/26 Election of Chairman- Cllr James Brown. Proposed by Cllr Hartley, seconded by Cllr Brett.
Cllr Brown signed the Declaration of Acceptance of Office.
- 030/26 Election of Vice-Chairman – Cllr Hartley. Proposed by Cllr brown seconded by Cllr Whitaker.
Cllr Hartley signed the Declaration of Acceptance of Office.
- 031/26 Chairman's opening remarks – Cllr Brown opened the meeting by thanking everyone and welcoming residents present. He informed the meeting of the resignation of Sue Renner and thanked her all she had done on behalf of the parish. Forms placed on the noticeboards, website and SKDC had been informed.
- 032/26 Apologies-C.Cllr Redfern.
- 033/26 Declarations of Interests-Cllr Hartley item 036/26 (g)
- 034/26 Approve Minutes of Parish Council & Matters arising.
It was proposed by Cllr Brown, seconded by Cllr Brett. All agreed.
- 035/26 Financial Matters
- a) Approve the Internal Audit Report 2026/7-Tom McWilliams.
Proposed by Cllr Brown, seconded by Cllr Brett. All agreed.
 - b) Approve the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31.03.26.
Proposed by Cllr Brown, seconded by Cllr Whitaker. All agreed.
 - c) Approve the Accounting Statements (Section 2 of the Annual Return) & Certificate of Exemption for the year ended 31.03.26.
Proposed by Cllr Brown, seconded by Cllr Brett.
 - d) Approve on-line banking signatories for 2026/27 – Cllr J Brown, Cllr S Brett, Clerk R H Trollope-Bellew.
Proposed by Cllr Whitaker, seconded by Cllr Hartley.
 - e) Approve Clerk paid monthly instead of annually by standing order-£13.26/hr x7.75hrs/month = £102.76/month.
Proposed by Cllr Brown, seconded by Cllr Brett. All agreed.
 - f) Income & Expenses
 - Current A/c £18243.56 + BIAA = £4681.66 = £22,925.22

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- VAT refund 24/25 £1774.54, 25/26 £635.80 to be reclaimed. Clerk contacted HMRC (phone) to calcify VAT situation on re-claiming on parish properties.
- M Robinson- invoiced for rent – 6.04.25- 05.10.26 = £1275.50. Late payment due to negotiation and drafting of new rental agreement.

Income- a)	Longstaffs-Jasmine cottage	£904.00 April
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b)	Mrs Renner-allotment rent	£40.00 Annual
c)	SKDC-community cleaner grant	£231.66
d)	B Hallam-rent April-October	£1139.25
Payments –	1. Royal British Legion/St Andrews PCC/ LIVES/Air Ambulance/Edenham School/ Willoughby School/St Barnabas Hospice	£325.00 each
	2. JV Services-grass mowing	£660.00
	3. Clear Council Insurance-annual insurance	£741.37
	4. Longstaffs-contract M Robinson/pc	£240.00

It was proposed by Cllr Hartley, seconded by Cllr Brown to pay Item 1-4. All agreed.

- g) Witham on the Hill-request for funding towards refurbishment (£5k)-Mr T McWilliams informed the meeting that the Hall was run by Trustees. Cllrs agreed that they required more information and that a joint meeting with all stakeholders was required before a decision could be made. All agreed. **Action Mr McWilliams/Cllrs.**

036/26 Parish Property

- a) Jasmine Cottage-It was agreed by Cllrs that the present tenant could use the extra land for grazing of horse from a leading rope. All agreed.
- b) Playing Field-Councillors were information that the flymo was no longer an asset and was to be removed from the Asset register. **Action Clerk.**
- c) Noticeboards- nothing to report
- d) Bus Shelters. The interior of Toft shelter had been painted.
- e) Defibrillators-Cllr Brown was responsible for checking Lound. It was agreed that Cllr Brown would ask the Golf Club if they would check the one at Toft and Mr Tom McWilliams agreed to place a request in the Towers & Spires for help to check the one at Manthorpe. All agreed. **Action Cllr Brown/Mr McWilliams**
- f) Marquees – A provisional booking for middle June.
- g) Townlands/Allotment-Mr Robinson was invited to speak about the blocked gateway on land he rents from the Council. It was agreed that Councillors would contact their agents Longstaffs. **Action Cllrs.**
- h) Street Furniture-Wooden posts at Lound – **Action Cllr Brown to obtain quotations.**
- i) BT Kiosk-Paint – It was agreed that Cllr Hartley would liaise with Alison Whithead in the purchase of red paint. All agreed. **Action Cllr Hartley.**

037/26 Highways

- 1. Rd Safety Partnership-temporary 40 & 30mph signage A6121 Lound-complaints had been received and it is understood that the signs will be removed once the development has been completed. **Monitor**
- 2. LCC -Lound repair leak – Completed.
- 3. LCC-temporary restrictions Anglianwater repair burst pipe-Wilsthorpe Road -completed.
- 4. LCC-traffic restrictions Manthorpe/Thurlyby-BT duct – for information.

038/26 Planning

- 1. S26/0253 Brown, church Hill Farm-demolish barn, erect dwelling. **Approved 27.04.26**
- 2. S26/0763 Macher Cottage, Toft-certificate lawful existing use for a garage & confirm implementation of p.p S21/0245.
- 3. S26/0691 licensing consultation, Bowthorpe Park Farm, max 4 events-skdc-no objection

039/26 Village Concerns

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1. Wheelbarrow competition-Theme 'commonwealth games' judge-July/Aug. Council had agreed to give £45.00 as requested, It was proposed by Cllr Brett, seconded by Cllr Brown to increase the payment to £50.00. all agreed.
2. Litter-picking register-none
3. Shaping future of parish-comments received from residents including street-light & triangle at Toft- update Cllr Whitaker. Nothing to report.

040/26 Correspondence

1. Pest control solutions advertising services
2. CVS Volunteering schemes
3. Environment Agency – update monthly & flood risk management systems.
4. Cadent- letter sent by clerk confirming ownership of land with gas pipeline
5. Proposed Lincs reservoir survey work update.
6. LCC-Help with heating oil, help shape highways, community resilience.

041/26 Reports from Outside Bodies – (County Councillor/District Cllr).

Cllr Redfern gave a brief update on various issues before the meeting.

042/26 Any Other Business – items to be placed on next agenda.

1. Ideas to upgrade storage shed on playing field.

043/26 To resolve on whether the Council will move into closed session – None.

044/26 Date of next meeting – 13th August 2026 at Witham on the Hill Parish Hall at 7pm. Date to be confirmed.

Closed 19.50